

**GOVERNMENT OF TELANGANA
COMMERCIAL TAXES DEPARTMENT**

Office of the
Commissioner of Commercial Taxes,
Telangana:: Hyderabad.

CCT's Ref. No. CS(1)/18/2015, Date: 26-05-2016

CIRCULAR

Sub:- EODB- Random allocation of officers for issue of RCs – Designation
of RAS – Regarding.

The attention of all the Deputy Commissioner is invited to the subject cited.

In the reference first cited above, instructions were issued regarding accepting & Processing of VAT, CST and TOT Registration applications through the online mode.

The Registration application shall be allocated to the Designated Registering Authority for processing and issue of RC.

The Deputy Commissioner (CT) is to nominate the Registration Authority (RA), as per Rule 59(1) of the T VAT Act. The DC shall nominate one or more RAs depending on the workload of the Circle. In such a case, the Registration applications will be randomly allocated between the officers.

The DC shall designate the RA through the User Management Screen in VATIS. Since the issue of RC is to be done strictly in a time bound manner, any officer going on leave shall inform the concerned CTO in advance, marking a copy to the DC .The DC shall re-designate another officer in VATIS so that there is no delay in the processing of the Registration Applications.

All the Deputy Commissioners are requested to follow the above instructions. They are further requested to conduct periodic reviews to ensure that the Registration Tasks are completed in a time bound manner.

Sd/- V. Anil Kumar
Commissioner of Commercial Taxes

To
All Deputy Commissioners (CT) of the Divisions
All Commercial Tax Officers in the state
All Registering Authorities in the state
Trade Bodies(FAPCII/ CII)
Copy to Senior Officers in the Office of Commissioner (CT)